



# WHAT YOU NEED TO KNOW BEFORE YOU TRAVEL OUTSIDE THE U.S.

When you travel abroad for UCSC business or with UCSC property, safety and security must be a primary consideration. The [U.S. State Department](#) provides valuable country-specific information for travelers, and should be consulted before your trip.

In addition to your personal safety, it is your responsibility as a UCSC employee to safeguard items and sensitive data under your control while on travel. **The U.S. Government controls the export of physical items, or proprietary data, outside of the U.S., or access to these items or data by foreign nationals, no matter the location.**

It is the traveler's responsibility to abide by export control requirements to avoid potential loss of proprietary information or technology. Penalties for export violations **range from thousands to millions of dollars per violation.**

Contact the UCSC Office of Research Compliance Administration for guidance on export license requirements for items you may be hand carrying or shipping abroad.  
[export@ucsc.edu](mailto:export@ucsc.edu)



Some Export Controlled items: Laptops, Smartphones, PDAs and GPS; Software (including Windows, Mac and Linux OS); anything with encryption technology; prototypes; materials, components, hardware, samples; proprietary information.

## **BE AWARE OF ANY IMPORT RESTRICTIONS**

*Many countries restrict importation of **biological, pathogenic or infectious materials and encrypted software or devices**, among others. You may also be responsible for duties or taxes if you don't have proper documentation when entering customs.*

**Travel to CUBA, IRAN, SYRIA, SUDAN and NORTH KOREA is highly regulated and may require a license.** Contact the [Office of Research Compliance Administration](#) if you plan to travel to one of these countries.



## What is an Export?

- Physical items, whether shipped, packed in luggage, or carried on, including proprietary technical data
- All physical or hand carried items are exports that may require a license or a license exception
- Contact UCSC Office of Research Compliance Administration for assistance: <https://officeofresearch.ucsc.edu/compliance/services/export-control.html>