

EXPANDED PRIOR APPROVAL AUTHORITIES

DISTRIBUTION: ORIGINAL to file
Principal Investigator
Extramural Accounting
Business Officer
Equipment Manager

Principal Investigator _____ Department _____
Agency _____ Grant No. _____
Account and Fund No. _____ OSP ID # _____
Budget Period Affected (dates) _____ through _____

Is this award under the Federal Demonstration Partnership (FDP)? YES NO

Approval is requested for the following action(s):

- Pre-award Spending:** award has been received and spending required prior to start date
- Firm Commitment:** award has not been received and spending required prior to start date
- Firm Commitment:** award has not been received and spending required after start date
Permission is requested to expend funds up to \$_____ during the period from _____ to _____ for salaries, fringe benefits, domestic travel, foreign and associated indirect costs as outlined on the attached budget. Advance funding is necessary for the effective and economical conduct of the research.

Funds expended under the authority are guaranteed by _____

- Establishing relatedness between FDP awards.**
- No-Cost Time Extension** for__months. There remains approximately \$_____ under the grant (direct and indirect). **Use reverse side or attach separate document to report progress to date and how remaining project funds will be used.** The Sponsored Projects Administration Analyst will notify the sponsor.

Certification and Approvals:

The scientific technical, and/or managerial need and propriety of the request has been reviewed and approved.

This action has been reviewed and approved

Principal Investigator Date

Unit Business Officer Date

This action has been reviewed with respect to funding agency, FDP, and University policies and is authorized.

OSP Analyst Date

Rev. 4/15/03

FIRM COMMITMENT DOCUMENTATION

Date of conversation _____
Telephone number _____

Person with whom I spoke _____
Person's title _____

Anticipated award start date _____

Anticipated award receipt date _____

Award number _____

Type of award

Grant

Cooperative Agreement

Contract

Subcontract

Comments regarding the award _____

BREAKDOWN OF ADVANCE FUNDING

Salaries and wages _____

Fringe benefits _____

Domestic travel _____

Foreign travel _____

Permanent equipment _____

Participant support costs _____

Misc. supplies/expenses _____

Total direct cost _____

MTDC Base _____

Rate _____

Indirect costs _____

TOTAL COSTS _____